



Policies/Procedures for Contagious Conditions & Communicable Diseases

(Updated November 2021)

BBBS has developed phases for our matches to know how and when they can meet during contagious conditions or pandemics. This is all with safety in mind. The phases will change as the pandemic changes.

DEFINITION OF PHASES:

RED PHASE – No in-person outings allowed. All activities are virtual.

YELLOW PHASE – In-person outings allowed with modifications. General policies and pandemic recommendations are in place.

GREEN PHASE – In-person outings allowed. Regular structure and general policies are in place.

Yellow Phase Guidelines –

In-person contact with modifications during Match Activities

Deciding whether to have in-person contact will be an ongoing personal decision that could change repeatedly depending on updates within the pandemic, contacts with other people, personal wellness, or symptoms day-by-day. This is a decision that will need to be assessed each time when planning an outing.

Before each outing, all parties should evaluate their health directly and determine if it is okay to meet.

Phases may change due to the circumstances of our community, the CDC and/or CDH, and pandemic's status. Check the recommendations for your local area before every Match Outing to ensure it is still safe to meet.

COVID PROTOCOLS

- **If both Big and Little are fully vaccinated**, then no masks are required for match activities. A person is considered fully vaccinated two weeks after the second dose for Pfizer & Moderna, and after a single dose for Johnson and Johnson. Boosters are not required to be considered fully vaccinated.
- **If only one person is fully vaccinated**, then we ask that both Big and Little continue to wear a mask if individuals are indoors, or unable to socially distance. When a match is meeting outdoors and can maintain a 6-foot distance, masks are not required during that time.

A few reminders to keep in mind as we move through this transitional time for our matches.

- We expect our matches to always follow city, state, and business rules. If a business requires a mask, we expect our matches to wear a mask.
- We always ask our matches to respect the comfort level of all individuals associated with the match. For example, if your Little has a medical condition and would prefer their Big to wear a mask, even though the Big is vaccinated, please respect that ask.
- We are following the CDC, local, state and school district's recommendations and will update our guidelines as new information becomes available.

Steps for safe in-person outings:

1. During match outings, remind each other about rules for the day. How will you keep each other safe and healthy? Make a plan and discuss your plan. Check-in throughout your outing.
2. Bigs and Littles must practice social distancing during in-person meetings indoors. BBBS defines social distancing as being 6 feet apart. Avoid venues where social congestion is likely to take place.
3. Bigs/Littles are asked to follow good hand hygiene. Bigs should have hand sanitizer available.
4. Outdoor activities are recommended or activities in spaces with high ventilation.
5. Activities should be short in duration. The longer together the higher the risk.
6. Bigs and Littles must not share food or drink.
7. Riding in cars together can be a challenge with social distancing. Improve air flow in the car by opening the windows or placing air conditioning on non-recirculation mode.
8. Home visits are discouraged at this time.
9. No overnights are permitted at this time.

In-Person Interviews between staff and volunteers and/or children and their families

Outside Interviews (Preferred method – Low Risk)

- Sit across table at opposite ends at least 6ft apart
- Use hand sanitizer before and after

Inside Interviews during Yellow Phase – Moderate Risk

- Masks worn by all interviewers and interviewees
- Parent/Little/Big enters conference room from waiting area door
- Use hand sanitizer before and after interview.
- Sit at least 6 ft apart.
- Masks worn by all staff in visible areas. EMS to notify all staff of upcoming interview at least 30 minutes before.

In-Person Match Meetings with staff and match participants (volunteers, children, and their families)

In-Person Guidelines: Match Meetings Outside (Preferred method – low risk)

- Meet at a park, the office grassy area
- Social distancing must be followed. If social distancing cannot be followed masks must be worn. If anybody prefers to wear a mask, all must wear a mask.
- If meeting in a park, ask individuals if they can bring own chair.

- All individuals use hand sanitizer at start and end of meeting.
- Individuals use the same chairs/spot throughout the meeting.
- Ball/Outdoor activity (just in case)
- Sunscreen/Bug Spray
- Index cards for communication (Yes/No/Maybe)

In Person Guidelines: Match Meetings Inside – moderate risk

- Masks worn by all Match Participants and BBBS Staff through the whole meeting.
- Social distancing must be followed as best as possible.
- Most of the Match Meeting to happen in Conference Room. Interview rooms TBD.
- Use hand sanitizer before and after meeting.
- Sit at tables at least 6' apart.
- Masks worn by other BBBS staff in visible/common areas. Match Support Specialist to notify all staff of upcoming interview at least 30 minutes before.
- Individuals use the same chairs throughout the meeting.